



Tx Department of Banking  
 Business Unit # 45100  
 Purchase Order # 24-097  
 Purchase Order Change Notice (# 1)

**Payment Terms:** NET30    **Freight Terms:** Prepaid & Allowed    **Ship Via:** STANDARD    **PCC:** S    **PO Date:** 02/23/2024    **PO End Date:**    **PO Method:** DG    **Dispatch:** Dispatch Via Email    **Rev Dt:** 02/23/2024  
**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** EMBASSY SUITES DENTON CONVENTION CENTER  
 3100 TOWN CENTER TRL  
 DENTON TX 76201-1400  
**United States**

**Ship To:** AHQ\_10 - Austin Headquarters  
 2601 N. Lamar  
 Austin TX 78705  
 United States

**Vendor ID:** 1454742061 3 003

**Bill To:** 2601 N. Lamar  
 Austin TX 78705  
 United States

**Purchaser:** Christopher Eugene Wood  
**Phone:**  
**Fax:**

**Bill To Fax:**

**Email:** Christopher.Wood@dob.texas.gov

**Bill To Email:** invoices@dob.texas.gov

**PO Information:**

For DOB Conference taking place March 3 through March 7, 2024.

Reference RFP#: 451-23-002

Vendor Contact: Darlene Villa  
 Phone: 940-220-4890  
 Email: darlene.villa@ohospitalitymanagement.com

Change Order 1: Increased lines 1 and 2 to cover additional chairs, a side table, and a flip chart. -cwood

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Room Rental Fees	40150	971/65	1.0000	LOT	\$16,643.84000	\$16,643.84	02/23/2024
							<b>Schedule Total</b>	\$16,643.84

**Item Total for Line # 1** \$16,643.84

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
2-1	Audio/Visual Service Fees	40150	971/65	1.0000	LOT	\$9,130.65000	\$9,130.65	02/23/2024
							<b>Schedule Total</b>	\$9,130.65

**Item Total for Line # 2** \$9,130.65

**Total PO Amount** \$25,774.49

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted

Authorized Signature

02/23/2024



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unless authorized by Purchaser prior to Shipment.

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Authorized Signature

02/23/2024