



Tx Department of Banking  
 Business Unit # 45100  
 Purchase Order # 23-100

**Payment Terms:** NET30    **Freight Terms:** Prepaid & Allowed    **Ship Via:** STANDARD    **PCC:** X    **PO Date:** 03/08/2023    **PO End Date:**    **PO Method:** DG    **Dispatch:** Dispatch Via Print    **Rev Dt:**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** STAPLES  
 2003 N LOOP 1604 E STE 111  
 SAN ANTONIO TX 782321676  
 United States

**Ship To:** AHQ\_10 - Austin Headquarters  
 2601 N. Lamar  
 Austin TX 78705  
 United States

**Vendor ID:** 1042896127 9 022

**Bill To:** 2601 N. Lamar  
 Austin TX 78705  
 United States

**Purchaser:** Roland D McKenzie  
**Phone:** 512/475-1340  
**Fax:**

**Bill To Fax:**

**Email:** dale.mckenzie@dob.texas.gov

**Bill To Email:** invoices@dob.texas.gov

Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
1-1	Index Maker	49020	615/39	10.0000	SET	\$3.72000	\$37.20	03/22/2023
							<b>Schedule Total</b>	<input type="text" value="\$37.20"/>
Stock Item								
							<b>Item Total for Line # 1</b>	<input type="text" value="\$37.20"/>
2-1	Steno Pads	49020	615/62	5.0000	PKG	\$15.55000	\$77.75	03/22/2023
							<b>Schedule Total</b>	<input type="text" value="\$77.75"/>
Stock Item								
							<b>Item Total for Line # 2</b>	<input type="text" value="\$77.75"/>
3-1	Pens Blue	49020	620/80	6.0000	PKG	\$17.15000	\$102.90	03/22/2023
							<b>Schedule Total</b>	<input type="text" value="\$102.90"/>
Stock Item								
							<b>Item Total for Line # 3</b>	<input type="text" value="\$102.90"/>

Authorized Signature

03/08/2023



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Line-Sch:	Line Description:	PCA:	Class/Item:	Quantity:	UOM:	Unit Price:	Extended Amt:	Due Date:
4-1	Pens Green	49020	620/80	2.0000	PKG	\$23.88000	\$47.76	03/22/2023
							<b>Schedule Total</b>	<input type="text" value="\$47.76"/>
Stock Item								
							<b>Item Total for Line # 4</b>	<input type="text" value="\$47.76"/>
5-1	Pens Red	49020	620/80	4.0000	PKG	\$17.15000	\$68.60	03/22/2023
							<b>Schedule Total</b>	<input type="text" value="\$68.60"/>
Stock Item								
							<b>Item Total for Line # 5</b>	<input type="text" value="\$68.60"/>
6-1	Paper Clips	49020	615/69	10.0000	BOX	\$2.33000	\$23.30	03/22/2023
							<b>Schedule Total</b>	<input type="text" value="\$23.30"/>
Stock Item								
							<b>Item Total for Line # 6</b>	<input type="text" value="\$23.30"/>
7-1	Portfolios	49020	080/45	2.0000	BOX	\$14.72000	\$29.44	03/22/2023
							<b>Schedule Total</b>	<input type="text" value="\$29.44"/>
Stock Item								
							<b>Item Total for Line # 7</b>	<input type="text" value="\$29.44"/>

**Total PO Amount**

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

Authorized Signature

03/08/2023