



Charles G. Cooper
Commissioner

TEXAS DEPARTMENT OF BANKING

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MEMORANDUM

DATE: February 10, 2025

TO: Currency Exchange License Holders

FROM: Jay Kim, Review Examiner of Non-Depository Supervision

SUBJECT: Quarterly Report Forms for Calendar Quarters ending March 31, 2025, June 30, 2025, September 30, 2025, and December 31, 2025

Enclosed are the quarterly report forms for you to complete as required by Section 152.202(a)(2) of the Texas Finance Code (Finance Code). You must prepare the report within 45 days after the end of each calendar quarter and **submit** the quarterly transaction report, quarterly financial statement, and associated documentation for each quarter to the Texas Department of Banking.

Please prepare the quarterly reports as follows:

March 31, 2025 Report	Submit by no later than May 15, 2025
June 30, 2025 Report	Submit by no later than August 15, 2025
September 30, 2025 Report	Submit by no later than November 17, 2025
December 31, 2025 Report	Submit by no later than February 16, 2026

If you have any questions pertaining to the contents of this memorandum, please contact Mary Ann Gonzales at (512) 475-1291 or maryann.gonzales@dob.texas.gov.