

# EMERGENCY NOTIFICATION TO THE TEXAS BANKING DEPARTMENT REGARDING OPERATIONAL AFFECTS FROM THE COVID-19 PANDEMIC

## Identified Institution:

Name of the Bank:

Home Office Address of the Bank (not the mailing address):

Bank's Charter Number:

## Listing and Extent of Diminished Operation Activity:

Provide the street address of each facility experiencing diminished operations due to the emergency, the date the event occurred, and the nature of the reduced operations (add additional pages as necessary).

## Meeting the Financial Needs of Customers:

For each facility noted above that is to have diminished operations indicate what step(s) the bank is doing to ensure customers financial needs are met and list the bank's nearest open other branch location.

## Additional Information:

Provide additional information concerning the emergency as deemed appropriate by Bank management (e.g. opening of a temporary operating facility, anticipated date for normal operations to resume).

## Bank Contact Information:

Provide contact information for questions associated with this submission.

Full Name:

Title:

Telephone Number:

Email Address:

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## Submission and Other Information:

Select the submit button above when you have completed the form. An email message will be generated with the form attached. You may include other parties that need to receive the form as well.

Note: The Texas Banking Department's Corporate Division Director must be notified within five days of operations returning to normal via the [txdob.info@dob.texas.gov](mailto:txdob.info@dob.texas.gov).

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